

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY

DATE: MARCH 23, 2016

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: WOOD
GIRARD
FRASIER
BROCK
SEEBER
SIMPSON
VANSELOW
MONTESI
BRAYMER
MACDONALD

OTHERS PRESENT:

KATE HOGAN, DISTRICT ATTORNEY
MARCY FLORES, PUBLIC DEFENDER
JOY LAFOUNTAIN, ASSIGNED COUNSEL ADMINISTRATOR
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR, OFFICE OF
EMERGENCY SERVICES
AMY HIRSCH, EMERGENCY SERVICES COORDINATOR
BUD YORK, WARREN COUNTY SHERIFF
SHAWN LAMOUREE, UNDERSHERIFF
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, WARREN COUNTY BUDGET OFFICER
SUPERVISORS BEATY
LEGETT
MCDEVITT
ROBERT BLAIS, MAYOR OF THE VILLAGE OF LAKE GEORGE
DAVID HARRINGTON, SUPERINTENDENT OF PUBLIC WORKS,
VILLAGE OF LAKE GEORGE
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR: DICKINSON

Please note, the following contains a summarization of the March 23, 2016 meeting of the Criminal Justice and Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<http://www.warrencountyny.gov/gov/comm/Archive/2016/criminal/>

Ms. Wood called the meeting of the County Facilities Committee to order at 1:16 p.m.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Marcy Flores, Public Defender, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing agenda review, Ms. Flores presented a request to extend the following three contracts with the New York State Office of Indigent Legal Services (OILS).

- 1.) C000252, through November 30, 2016;
- 2.) C000352, through May 31, 2017; and
- 3.) C000652, through December 31, 2017.

Motion was made by Mr. Simpson, seconded by Mr. Girard and carried unanimously to extend the contracts with the New York State Office of Indigent Legal Services, as outlined above and the necessary resolutions were authorized for the April 15, 2016 Board Meeting. *A copy of the resolution request forms are on file with the minutes.*

Next, Ms. Flores presented a request to amend the County Budget in the amount of \$3,500 to reflect the receipt of funding from the New York State Office of Indigent Legal Services.

Motion was made by Mr. Montesi, seconded by Ms. Braymer and carried unanimously to approve the request and to forward same to the Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes.*

Concluding her agenda review, Ms. Flores presented a request for Anna Besson to attend the Defender Institute Basic Trial Skills Program in Troy, New York on June 12-17, 2016.

Motion was made by Mrs. Frasier seconded by Mr. Simpson and carried unanimously to approve the travel request.

Privilege of the floor was extended to Joy LaFountain, Assigned Counsel Administrator who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mrs. LaFountain presented a request to amend the County Budget in the amount of \$1,042 to reflect the receipt of funding from the New York State Office of Legal Services.

Motion was made by Mr. Girard, seconded by Ms. Braymer and carried unanimously to approve the request and forward same to the Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes. (Note: Subsequent to the meeting it was determined this action was not necessary as the budget had already been amended.)*

Privilege of the floor was extended to Kate Hogan, District Attorney, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Ms. Hogan presented a request to fill the 6th District Attorney position, annual salary \$53,833, due to resignation.

Motion was made by Mr. Girard, seconded by Mr. Simpson and carried unanimously to approve the request to fill the position of 6th District Attorney as outlined above, and to forward same to the Finance, Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Next, Ms. Hogan presented a request to host a Special Narcotics Meeting for Warren, Washington and Saratoga Counties. She indicated there would be 80 attendees and lunch would be provided for a total cost to the County of \$650. Ms. Hogan informed the meeting would be held April 15th 2016 from 11:00 a.m.-1:00 p.m., with guest speaker Heroin Investigator Richard Brennan.

Motion was made by Mr. Montesi, seconded by Ms. Frasier and carried unanimously to approve the request. *A copy of the Request to Host Meeting or Convention form is on file with the minutes.*

A discussion ensued relative to the heroin epidemic in the area.

Privilege of the floor was extended to Shawn Lamouree, Undersheriff who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Undersheriff Lamouree presented a request for a 5-year contract with New York State Department of Corrections and Community Supervision's Office of Nutritional Services to provide food to the Warren County Correctional Facility.

Motion was made by Mr. Girard, seconded by Mr. Montesi and carried unanimously to approve to request as outlined above and the necessary resolution was authorized for the April 15, 2016 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Continuing, Undersheriff Lamouree presented a request for Investigator Terri Jeffords to attend the Bivona Child Abuse Summit in Rochester, NY on April 27-29, 2016.

Motion was made by Ms. Seeber, seconded by Mr. Simpson and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Undersheriff Lamouree presented a request for Mark Neale, Systems Maintenance Coordinator, to attend the Interoperable Emergency Communication Conference in Oriskany, NY on March 29-30, 2016.

Motion was made by Mr. Montesi seconded by Mrs. Frasier and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Next, Undersheriff Lamouree presented a request to fill the Patrol Officer #24 position, base salary \$39,214.05, due to retirement.

Motion was made by Mr. Montesi, seconded by Mr. Simpson and carried unanimously to approve the request and to forward same to the Finance, Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Continuing, Undersheriff Lamouree presented a request to fill the Communication Officer #19 position, base salary \$37,393.40, due to retirement.

Motion was made by Mrs. Frasier, seconded by Mr. Simpson and carried unanimously to approve the request as outlined above, and to forward same to the Finance, Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Ms. Wood introduced the idea of adding a sign-in book at the Department of Motor Vehicles entrance of the Municipal Center Building, to identify visitors to the building in the event of an emergency similar to the one used at the Human Services Building. After a brief discussion about building security, including prior discussions about installing a magnetometer, the Committee decided to move forward with the sign-in book.

Motion was made by Mr. MacDonald, seconded by Mr. Brock and carried unanimously to take the necessary steps to place a sign-in book at the Department of Motor Vehicle entrance of the Municipal Center Building.

Motion was made by Mrs. Frasier, seconded by Mr. Simpson and carried unanimously to enter into executive session pursuant to Section 105(d) of the Public Officer's Law.

Brian Reichenbach, County Attorney, announced an executive session was necessary to discuss a pending litigation matter.

Executive session was held from 1:50 p.m. until 2:00 p.m.

Upon reconvening, Ms. Wood noted that no action had been taken during the executive session. She asked the Committee for a motion to authorize the County Attorney to compromise a claim in the matter of Russo v. Warren County.

The requested motion was made by Mr. Montesi, seconded by Ms. Braymer and carried unanimously to approve the necessary resolution. *(Note: Subsequent to the meeting it was determined this matter would be referred to the Finance, Personnel & Higher Education Committee to determine a source of funding for the County's \$25,000 insurance deductible.)*

Ms. Seeber spoke regarding background checks and proposed to have them performed by the Sheriff's Office rather than have them contracted out. Ms. Wood advised the matter would be reviewed.

Privilege of the floor was extended to Brian LaFlure, Fire Coordinator/ Director of the Office of Emergency Services, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. LaFlure presented a request for a new contract with Rich Morin's Professional Scuba Center to provide equipment service and maintenance for the Warren County Dive Team equipment to commence upon execution and terminate December 31, 2016, for an amount not to exceed \$3,000.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the April 15th, 2016 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor was extended to Amy Hirsch, Emergency Services Coordinator who distributed copies of the New York State (NYS) Executive Law Article 2-B along with a summary which she proceeded to review. *A copy of NYS Executive Law Article 2-B and the summary document are on file with the minutes.* A brief discussion ensued.

There being no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Montesi and seconded by Mr. Girard, Ms. Wood adjourned the meeting at 2:31 p.m.

Respectfully submitted,
Molly Ganotes, Legislative Office Specialist