

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY**

**DATE: FEBRUARY 29, 2016**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: WOOD  
DICKINSON  
GIRARD  
FRASIER  
BROCK  
SEEBER  
SIMPSON  
VANSELOW  
BRAYMER  
MACDONALD

**OTHERS PRESENT:**

ROBERT IUSI, PROBATION DIRECTOR  
JOY LAFOUNTAIN, ASSIGNED COUNSEL ADMINISTRATOR  
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR, OFFICE OF  
EMERGENCY SERVICES  
AMY HIRSCH, EMERGENCY SERVICES COORDINATOR  
BUD YORK, WARREN COUNTY SHERIFF  
SHAWN LAMOUREE, UNDERSHERIFF  
MARCY FLORES, PUBLIC DEFENDER  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
PAUL DUSEK, COUNTY ADMINISTRATOR  
BRIAN REICHENBACH, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, WARREN COUNTY BUDGET OFFICER  
SUPERVISOR BEATY  
CONOVER  
SOKOL  
JOANNE MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR  
AMY BARTLETT, ASSISTANT COUNTY ATTORNEY  
JERROD SMITH, GLENS FALLS PBA  
GEORGE STEC, TOWN OF QUEENSBURY RESIDENT  
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT  
DON LEHMAN, *THE POST STAR*  
CHRISTINE SCANLON, *SUN COMMUNITY NEWS*  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: MONTESI

*Please note, the following contains a summarization of the February 29, 2016 meeting of the Criminal Justice and Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*

<http://www.warrencountyny.gov/gov/comm/Archive/2016/criminal/>

Ms. Wood called the meeting of the Criminal Justice & Public Safety Committee to order at 10:00 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Simpson, and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Robert Iusi, Probation Director, who distributed copies of the agenda packet to the Committee members; *a copy of the agenda packet is on file with the minutes.*

Commencing agenda review, Mr. Iusi presented a request to amend the Table of Organization and Salary Schedule to decrease the salary of Probation Supervisor #1 from \$65,155 to \$60,000.

Motion was made by Mr. Girard, seconded by Mr. Dickinson and carried unanimously to approve the request and forward same to the Personnel, Finance & Higher Education Committee. *A copy of the request is on file with the minutes.*

Next, Mr. Iusi presented a request for a transfer of funds in the amount of \$53,297 between various budget codes.

Motion was made by Mr. Simpson, seconded by Mr. Dickinson and carried unanimously to approve the request and forward same to the Personnel, Finance & Higher Education Committee. *A copy of the request is on file with the minutes.*

Next Mr. Iusi discussed the Governor's Budget Bill Part N - Raise the Age of Juvenile Jurisdiction from age 16 to age 18 in New York, a copy of which can be found on file with the minutes.

This concluded the Probation portion of the meeting and the Assigned Counsel portion of the meeting commenced at 10:09 a.m.

Privilege of the floor was extended to Joy LaFountain, Assigned Counsel Administrator, who distributed copies of the agenda to committee members, a copy of which is on file with the meeting minutes.

Mrs. LaFountain requested to amend the Table of Organization and Salary Schedule to delete the position of Assistant to Assigned Counsel Administrator, annual base salary of \$15,218 and create and fill the position of Clerk, annual base salary of \$15,218, effective March 21, 2016.

Motion was made by Mr. Dickinson, seconded by Ms. Seeber, and carried unanimously to approve the request and forward same to the Personnel, Finance & Higher Education Committee. *A copy of the request is on file with the minutes.*

This concluded the Assigned Counsel portion of the meeting and the Public Defender portion of the meeting commenced at 10:09 a.m.

Privilege of the floor was extended to Marcy Flores, Public Defender, who distributed copies of the agenda packet to the Committee members, a copy of which is on file with the minutes.

Ms. Flores requested approval of a new policy to authorize an alternative day off in lieu of a scheduled holiday in the event that an employee is called into work on an official holiday, or if an employee's normal day off falls on an official holiday.

Motion was made by Mr. Girard, seconded by Mr. Dickinson and carried unanimously to approve the request and forward same to the Personnel, Finance & Higher Education Committee. *A copy of the request is on file with the minutes.*

This concluded the Public Defender portion of the meeting and Office of Emergency Services portion of the meeting commenced at 10:12 a.m.

Privilege of the floor was extended to Brian LaFlure, Fire Coordinator/Director, Office of Emergency Services, who distributed copies of the agenda packet to the Committee members; *a copy of the agenda on file with the minutes.*

Mr. LaFlure presented a request to approve a resolution revising and supporting annexes to the Warren County Comprehensive Emergency Management Plan (CEMP). Amy Hirsch, Emergency Services Coordinator, outlined the CEMP updates briefly.

Motion was made by Mr. Simpson, seconded by Mr. Girard, and carried unanimously to approve the request and necessary resolution was authorized for the March 18, 2016 Board Meeting. *A copy of the request is on file with the minutes.*

Mr. LaFlure then requested authorization for a new contract with MDC Scuba, Inc. dba Rich Morin's Professional Scuba Centers for Scuba training services over a term commencing upon execution and terminating one year from the commencement date or upon 30 days written notice by either party, for a total amount not to exceed \$2,527.

Motion was made by Mr. Dickinson, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the March 18, 2016 Board Meeting. *A copy of the resolution is on file with the minutes.*

Mr. LaFlure requested authorization for himself to attend the Office of Interoperable Emergency Communications Conference in Oriskany, New York on March 29 - March 30, 2016.

Motion was made by Mrs. Frasier, seconded by Mr. Brock and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the meeting minutes.*

Next, Mr. LaFlure requested authorization for himself, Scott Combs & Mrs. Hirsch to attend the Intelligence Liaison Officer Conference in Lake Placid, New York on April 28 - April 29, 2016.

Motion was made by Mr. Girard, seconded by Mr. Simpson and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the meeting minutes.*

Mr. LaFlure then requested authorization to apply for a grant with the NYS Division of Homeland Security and Emergency Services for the FY16 Hazardous Materials Emergency Preparedness Planning Grant for the Local Emergency Planning Committee in an amount not to exceed \$50,000.

Motion was made by Ms. Braymer, seconded by Mr. MacDonald and carried unanimously to approve the request and the necessary resolution was authorized for the March 18, 2016 Board Meeting. *A copy of the request is on file with the minutes.*

Proceeding with the agenda review, Mr. LaFlure requested authorization to apply for a grant with the NYS Division of Homeland Security and Emergency Services for FY16 State Homeland Security Program Grant in an amount not to exceed \$60,000.

Motion was made by Mrs. Frasier, seconded by Mr. Dickinson and carried unanimously to approve the request and the necessary resolution was authorized for the March 18, 2016 Board Meeting. *A copy of the request is on file with the meeting minutes.*

Concluding the agenda review, Mr. LaFlure distributed information regarding the proposed building to house OES vehicles which included a design plan for the vehicles and photos of proposed locations for the Committee to review and discuss at their next meeting.

Ms. Wood asked for an update on the Hazard Mitigation Plan and Amy Hirsh, Emergency Services Coordinator, responded that they hope to have the first draft completed and on the website by the end of the week. She said the plan would be submitted to New York State by the end of April.

This concluded the Office of Emergency Services portion of the meeting and the Sheriff & Communication portion of the meeting commenced at 10:30 a.m.

Privilege of the floor was extended to Shawn Lamouree, Warren County Undersheriff, who distributed copies of the agenda packet to the Committee members; *a copy of the agenda packet is on file with the minutes.*

Undersheriff Lamouree requested authorization for a new contract with Tyler Technologies for upgrades to CAD software for the Communications Center for a term commencing upon execution of contract and terminating upon the completion of installation and training, for a total amount not to exceed \$93,100.

Motion was made by Mr. Girard, seconded by Mr. Dickinson and carried unanimously to approve the request and the necessary resolution was authorized for the March 18, 2016 Board Meeting. *A copy of the resolution is on file with the meeting minutes.*

Continuing with the agenda review, Undersheriff Lamouree requested authorization of a new contract with Linstar for maintenance agreement for their ID Software and Printer for a term commencing upon execution of the contract and terminating December 31, 2016, for a total not to exceed \$817.00.

Motion was made by Mr. Dickinson, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the March 18, 2016 Board Meeting. *A copy of the resolution request is on file with the meeting minutes.*

Undersheriff Lamouree then presented a request to extend the contract with Justice Benefits Inc. for a term commencing April 24, 2016 and terminating April 23, 2019 at no cost to the County.

Motion was made by Mr. Dickinson, seconded by Mr. Brock and carried unanimously to approve the request and the necessary resolution was authorized for the March 18, 2016 Board Meeting. *A copy of the resolution is on file with the meeting minutes.*

Proceeding with the agenda review, Undersheriff Lamouree presented a request for Investigator Anthony Bruno and Patrol Officer Michael Wolfe to attend the Search Warrant Training at Mohawk Valley Police Academy in Utica, New York from March 2 - 3, 2016.

Motion was made by Mr. Dickinson, seconded by Mr. Simpson and carried unanimously to approve the request. *A copy of Authorization to Attend Meeting or Convention form is on file with the meeting minutes.*

Agenda Item E, Undersheriff Lamouree stated, referred to a request to authorize Sgt. William Girard to attend Civil Division Supervisor Training at Gideon Putnam Hotel in Saratoga Springs, New York from May 9 - May 11, 2016.

Motion was made by Mr. Dickinson, seconded by Mr. Brock and carried unanimously to approve the request. *A copy of Authorization to Attend Meeting or Convention form is on file with the meeting minutes.*

Concluding his review of the Action Agenda, Undersheriff Lamouree requested authorization for Investigator Gildersleeve and, Patrol Officers St. John, Lopez and Palmer to attend New York Tactical Training Conference & Expo from April 26 - April 28, 2016 at Turning Stone Resort in Verona, New York.

Motion was made by Mr. Simpson, seconded by Mr. Dickinson, and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the meeting minutes.*

Ms. Wood distributed copies of a letter addressed to City of Glens Falls Mayor Diamond in response to his second proposal for police consolidation.

The Committee reviewed and discussed the letter, following which a motion was made by Mr. Dickinson, seconded by Mr. Simpson and carried unanimously to approve the letter and indicate it should be sent to Mayor Diamond. *A copy of the letter is on file with the meeting minutes.*

Sheriff York advised of the changes concerning the Federal Seized Asset Policy made by the Federal Government; he explained the local law enforcement office that participated in the task force would no longer receive funding for doing so. He noted this had been a large revenue stream for the Sheriff's Office. He mentioned he hoped the Government would change their mind due the considerable uproar this had caused. He said they would keep the revenue stream by having a part-time officer work with the New York State Police Narcotics Unit. A short discussion ensued on the topic.

This concluded the Sheriff portion of the meeting and the privilege of the floor was offered to anyone wishing to address the Committee.

Jerrold Smith, Glens Falls PBA President, stated he was there to answer any questions anyone may have on the proposed Police consolidation. Mr. Smith stated the PBA was against consolidation; however, he noted, if the residents of the City and Warren County wanted a consolidation, the PBA would adjust and provide the best assistance they could to the employees. He welcomed anyone with questions or concerns to contact him if they would like to discuss the matter further.

There being no additional business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Dickinson and seconded by Mr. Simpson, Ms. Wood adjourned the meeting at 11:03 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board