

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY

DATE: JANUARY 25, 2016

COMMITTEE MEMBERS PRESENT:

SUPERVISORS WOOD
DICKINSON
GIRARD
FRASIER
BROCK
SEEBER
SIMPSON
VANSELOW
MONTESI
BRAYMER
MACDONALD

OTHERS PRESENT:

MARCY FLORES, PUBLIC DEFENDER
BRIAN LAFLURE, DIRECTOR, OFFICE OF EMERGENCY SERVICES
AMY HIRSCH, DEPUTY DIRECTOR, OFFICE OF EMERGENCY SERVICES
BUD YORK, SHERIFF
SHAWN LAMOUREE, UNDERSHERIFF
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
AMY BARTLETT, FIRST ASSISTANT COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS CONOVER
LEGGETT
MERLINO
SOKOL
AMY CLUTE, PURCHASING AGENT
MICHAEL GATES, CORRECTIONS CAPTAIN
DON LEHMAN, *THE POST STAR*
SAMANTHA HOGAN, SENIOR LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the January 25, 2016 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2016/criminal/>

Ms. Wood called the meeting of the Criminal Justice & Public Safety Committee to order at 9:00 a.m.

Motion was made by Mr. Simpson, seconded by Mr. Brock and carried unanimously to approve the minutes from the previous Criminal Justice and Public Safety Committee meetings, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Marcy Flores, Public Defender, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Ms. Flores presented a request to amend the 2016 County Budget to reflect the receipt of funds in the amount of \$36,147 from the New York State Office of Indigent Services.

Motion was made by Mrs. Frasier, seconded by Mr. Montesi and carried unanimously to approve the request and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes.*

Next, Ms. Flores requested authorization to submit an itemized budget and work plan to the New York State Office of Indigent Legal Services, as well as for authorization to execute any contracts for resulting funding intended to improve the quality of services provided under Article 18-B of the County Law and maintain Public Defender and Assigned Counsel services.

Motion was made by Ms. Seeber, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the February 19th Board meeting.

Concluding her agenda review, Ms. Flores requested an executive session; Ms. Wood clarified the purpose of the executive session would be to discuss matters leading to the appointment of a particular person.

Motion was made by Mr. Girard, seconded by Mr. Dickinson and carried unanimously to enter into an executive session pursuant to Section 105(f) of the Public Officer's Law.

Executive session was held from 9:06 a.m. until 9:36 a.m.

Upon reconvening, Ms. Wood announced that no action had been taken during the executive session.

Motion was made by Mr. Girard, seconded by Ms. Braymer and carried unanimously to amend the Table of Organization and Salary Schedule to increase the annual salary of the First Assistant Public Defender position from \$71,283 to \$81,000 and to refer same to the Finance, Personnel & Higher Education Committee.

Privilege of the floor was extended to Brian LaFlure, Director of the Office of Emergency Services (OES), who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. LaFlure presented the following requests:

1. To extend the existing contract with the City of Glens Falls Fire Department for cause and origin investigation services for the term commencing January 1, 2016 and terminating December 31, 2016.

Motion was made by Mr. Girard, seconded by Mr. Brock and carried unanimously to approve the request and the necessary resolution was authorized for the February 19th Board meeting. *A copy of the request is on file with the minutes.*

2. To fill the vacant position of Building Maintenance Helper (Annual Salary \$5,000), due to creation, for upkeep and routine maintenance at the Warren-Washington Counties Emergency Services Fire Training Center. Mr. LaFlure noted that 50% of the salary would be paid by Washington County.

Motion was made by Mr. Montesi, seconded by Mrs. Frasier and carried unanimously to approve the request and refer same to the Finance, Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

3. To authorize Mr. LaFlure and Amy Hirsch, Deputy Director of the OES, to attend the New York State Emergency Management Association Winter Conference in Syracuse, NY on February 22-25, 2016.

Motion was made by Mr. Vanselow, seconded by Ms. Braymer and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

4. To authorize Mr. LaFlure and Scott Combs, Deputy Fire Coordinator, to attend the County Fire Coordinator Meeting in Montour Falls, NY on March 16-18, 2016.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

5. To amend the 2016 County Budget in the amount of \$8,862.80 to carry over unused FY14 State Homeland Security Program funding from 2015.

Motion was made by Mr. Montesi, seconded by Mr. Vanselow and carried unanimously to approve the request and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes.*

6. To amend the 2016 County Budget in the amount of \$54,450.45 to carry over unused FY14 HazMat Grant Program funding from 2015.

Motion was made by Mr. Montesi, seconded by Mr. Vanselow and carried unanimously to approve the request and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes.*

7. To amend the 2016 County Budget in the amount of \$1,879.91 to carry over unused FY15 State Homeland Security Grant Program funding from 2015.

Motion was made by Mrs. Frasier, seconded by Ms. Seeber and carried unanimously to approve to the request and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the request form is on file with the minutes.*

8. To amend the 2016 County Budget in the amount of \$7,925 to reflect the receipt of FY15 HazMat Emergency Preparedness Grant Program funding.

Motion was made by Mr. MacDonald, seconded by Mrs. Seeber and carried unanimously to approve the request and refer same to Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes.*

9. For authorization to apply for FY16 Local Emergency Management Performance Grant funds from the New York State Division of Homeland Security and Emergency Services in an amount not to exceed \$30,000 over the term beginning October 1, 2015 and ending September 30, 2017.

Motion was made by Ms. Seeber, seconded by Mr. Girard and carried unanimously to approve the request and the necessary resolution was authorized for the February 19th Board meeting. *A copy of request is on file with the minutes.*

10. To authorize out-of-State travel for Micki Guy, Emergency Medical Service (EMS) Coordinator, and Travis Howe, Second Deputy EMS Coordinator, to attend the EMS Today Conference and Exposition in Baltimore, MD on February 24-27, 2016 at a cost of \$250 per attendee.

Motion was made by Mr. Simpson, seconded Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the February 19th Board meeting. *A copy of the request is on file with the minutes.*

Concluding his agenda review, Mr. LaFlure advised he had one pending item to discuss which pertained to the storage building proposed to house OES equipment. He distributed copies of an estimate for construction of the building which reflected a cost of \$268,300, as provided by Clark Patterson Lee; he also handed out an email and photos of a wood framed building with a metal roof and siding which was constructed for the Franklin County Emergency Services Office at a cost of \$75,000.

A discussion ensued relative to the ways in which the construction could be accomplished, as well as

the proper placement for the building, following which the Committee referred the matter to the Finance, Personnel & Higher Education Committee to request a source of funding for the construction, as well as possible locations for the Storage Facility at a cost not to exceed \$150,000, and to strongly suggest that the Committee would like to see the building constructed in 2016. The Committee also referred the matter to the County Facilities Committee to determine the proper site for the building.

Privilege of the floor was extended to Shawn Lamouree, Undersheriff, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review Undersheriff Lamouree presented the following requests:

1. To amend the 2016 County Budget in the amount of \$2,154.00 to carry over unused K-9 gifts/donations from 2015.

Motion was made by Mr. Montesi, seconded by Mr. Dickinson and carried unanimously to approve the request and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes.*

2. To amend the 2016 County Budget in the amount of \$20,000 to carry over unused 2014 State-wide Law Enforcement Terrorism Prevention Program (SLETPP) grant funds from 2015.

Motion was made by Mrs. Frasier, seconded by Mr. Dickinson and carried unanimously to approve the request and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes.*

3. To amend the 2016 County Budget in the amount of \$293,952.13 to reflect monies being transferred from Capital Project H360, Communications Radio Upgrade.

Motion was made by Mr. Girard, seconded by Mr. MacDonald and carried unanimously to approve the request and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes.*

4. For a Contingent Fund transfer in the amount of \$756 to Budget Code A.3110 455 (Sheriff Law Enforcement Safety Equipment) to fund the purchase of safety exposure plan equipment for Law Enforcement personnel.

Motion was made by Mr. Girard and seconded by Mr. Dickinson to approve the request; this motion was later withdrawn following a lengthy discussion ensued pursuant to which it was decided that Undersheriff Lamouree would use funding with the existing Sheriff's Budget to cover the cost of the equipment purchases and return to the Committee at the end of the year if he experienced a shortage in funding.

5. To reclassify the position of Civil Law Enforcement Officer #1 (Annual Salary \$61,983) to that of a Patrol Officer (Annual Salary \$66,001), effective February 22, 2016.

Motion was made by Mr. Montesi, seconded by Mr. Simpson and carried unanimously to approve the request and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes.*

6. To provide ratifying authorization for Communications Officers Priest and Harrington to attend Emergency Medical Dispatch training in Fort Edward, NY which was held on December 8-10, 2015.

Motion was made by Mr. Vanselow, seconded by Mr. Dickinson and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

7. To provide ratifying authorization for Patrol Officers Lopez and Geisler to attend the Human Factors in Traffic Crash Reconstruction course at the New York State Police Academy, Albany NY which was held on January 11-15, 2016

Motion was made by Mr. Girard, seconded by Mr. Montesi and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

8. To provide ratifying authorization for Patrol Officers Glenn and Howse to attend the Property/Evidence Room Management course in Monroe County, NY which was held on December 14-15, 2015.

Motion was made by Mrs. Frasier, seconded by Mr. Montesi and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

9. To authorize Major LaFarr, Patrol Officer Howse and Senior Account Clerk Jen Smith to attend Phase 1 and 2 Basic Civil School at the New York State Sheriff's Association in Albany, NY on April 11-15, 2016 and May 16-20, 2016.

Motion was made by Ms. Braymer, seconded by Mr. Vanselow and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Moving on to Topics for Discussion, Undersheriff Lamouree reviewed the following information:

- A. Filling of a Patrol Officer position due to promotion; savings to the budget is \$14,623.
- B. Filling of a Patrol Sergeant position due to promotion; budget neutral.
- C. Filling of an Investigator position due to a resignation; increase the budget by \$4,587.
- D. Filling of a Civil Sergeant position due to retirement; budget neutral.
- E. Filling of a Senior Account Clerk position due to retirement; savings to budget \$7,946.91.
- F. Filling of five (5) Correction Officers due to (3) resignations and (2) promotions; savings to budget \$49,692.30.
- G. Filling of two (2) Correction Sergeants position due to new staffing position and resignation; Budget neutral.

Privilege of the floor was then extended to Bud York, Warren County Sheriff, who addressed the issue of consolidation of the Glens Falls Police Department with the Warren County Sheriff's Department. He noted this was something that had been requested by Mayor Diamond of the City of Glens Falls; however, he pointed out, the City of Glens Falls Common Council had yet to make a decision on the matter. Sheriff York advised that he would offer any information the Common Council may need in coming to a decision on the matter, but said he felt discussion at the County level on this matter was premature.

Discussion ensued, following which it was decided that a letter should be sent to the City of Glens Falls stating Warren County was not agreeable to proposal presented by Mayor Diamond relative to police consolidation and suggesting they would like the City to pay up to 95% of the total cost associated with consolidation. In addition, it was determined that the letter should also request more information as to what the City expected of the County through the proposed consolidation, as well as confirmation

by resolution from the Glens Falls Common Council indicating they are in favor of consolidation.

There being no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Vanselow and seconded by Mr. Montesi, Ms. Wood adjourned the meeting at 10:46 a.m.

Respectfully submitted,
Samantha Hogan, Senior Legislative Office Specialist