

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: SEPTEMBER 29, 2015

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MERLINO
CONOVER
WOOD
TAYLOR
FRASIER
SIMPSON
VANSELOW

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF PUBLIC WORKS:

JEFFERY TENNYSON, SUPERINTENDENT
KEVIN HAJOS, DEPUTY SUPERINTENDENT
BETSY HENKEL, FISCAL MANAGER

PAUL DUSEK, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD

FRANK THOMAS, BUDGET OFFICER

SUPERVISORS BEATY

COMMITTEE MEMBERS ABSENT:

SUPERVISORS DICKINSON
SOKOL

BROCK

SEEBER

DON LEHMAN, *THE POST STAR*

THOM RANDALL, *ADIRONDACK JOURNAL*

TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT

SAMANTHA HOGAN, SECRETARY TO THE CLERK OF THE BOARD

Mr. Merlino called the meeting of the Public Works Committee to order at 9:57 a.m.

Motion was made by Ms. Wood, seconded by Mr. Simpson and carried unanimously to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jeffery Tennyson, *Superintendent of Public Works*, who distributed copies of the Parks, Recreation & Railroad and DPW Agendas to the Committee members, as well as a binder containing the 2016 Budget Requests for all Public Works Divisions; *copies of both Agendas and the binder containing the 2016 Budget Request are on file with the meeting minutes.*

Commencing the review of the Parks, Recreation & Railroad Agenda, Mr. Tennyson noted the first item listed referred to an update from Justin Gonyo, *General Superintendent, Saratoga & North Creek Railway (SNCR)*; however, he stated, in consideration of the fact that he had been unable to estimate an exact start time for the meeting given the ongoing budget reviews, Mr. Gonyo had elected to provide his update via email. Mr. Tennyson indicated that when the update was received he would forward it to Amanda Allen, *Clerk of the Board*, to be forwarded to the Committee members.

Mr. Simpson questioned whether any update had been provided relative to work needed to fix a crossing at North River Hill in North Creek and Mr. Tennyson responded in the negative.

Mr. Beaty asked if a letter of intent had been received from SNCR relative to renewal of their Railroad Operator Contract with the County. Mr. Tennyson indicated that SNCR had verbally announced their intent to continue operations and meetings were being scheduled to begin negotiating the contract renewal. Mr. Merlino stated they would be sure to keep everyone informed of new information on this matter as it was received.

Continuing, Mr. Tennyson provided an update on the Sgt. Kristie A. Roberts Memorial Bridge. He advised the signage proposed would be comprised of an etched aluminum material, similar to other historical signs already in place on the Warren County Bikeway. Mr. Tennyson displayed a picture of what the sign would look like, advising it would be placed at the fork in the Bikeway to the north of the bridge where a bench would be placed, along with a suicide hotline sign. Mr. Tennyson also displayed a picture of the signs planned to be placed on the Bridge itself, noting that they would be visible from Route 149 in both directions; *the pictures of both signs are on file with the meeting minutes.* Mr. Tennyson stated that the Bridge dedication ceremony would be held on November 14th.

With respect to the Referral/Pending Items section of the Agenda, Mr. Tennyson stated he had no update to provide relative to the transporting of railway cars with residual amounts of oil across the County's rail line.

Mr. Tennyson pointed out a flyer included in the Agenda packet announcing the upcoming "Trunk or Treat" event to be held at Up Yonda Farm on October 24th; he stated that this was a very successful event.

Concluding the review of the Parks, Recreation & Railroad Agenda, Mr. Tennyson provided a fish stocking update, apprising that 15,000 Heritage Strain Brook Trout had recently been released.

Travis Whitehead, *Town of Queensbury Resident*, questioned when the County Attorney would provide more information as to what the County's options were in relation to the transportation of railroad cars containing residual amounts of oil across their rail line. He pointed out that Ed Ellis, *President of Iowa Pacific Holdings, LLC - parent company to SNCR*, had clearly stated it was SNCR's intent to do this and he noted that further delays could result in it being too late for the County to do anything to prevent this from happening. Mr. Whitehead commented he had heard the County Attorney opine in the past that they should wait to discuss certain things and it seemed like this might be a strategy. Mr. Merlino responded that neither the County Attorney or the County Administrator were in attendance to speak on this matter; however, he said he could attest to the fact that they had been trying to schedule a meeting with Mr. Ellis but they had not been successful so far due to all the Committee meetings scheduled for budget review.

Commencing the review of the DPW Agenda, Mr. Tennyson apprised the first four items listed all pertained to the same project, which he proceeded to outline as follows:

- Page 1 - Request to amend the existing grant with NYSDOT (*New York State Department of Transportation*) in an amount not to exceed \$981,594 to include Supplemental Agreement No. 2 for the Blair Road over Mill Brook Bridge replacement project.
- Page 7 - Request to increase Capital Project No. H342, *Blair Road over Mill Brook*, in the amount of \$763,940.85.
- Page 8 - Request for a new contract with a contractor to be determined subsequent to the October 21, 2015 bid opening to replace the Blair Road over Mill Brook Bridge replacement project in the Town of Horicon.
- Page 9 - Request to amend the existing agreement with Clark Patterson Lee in an amount not to exceed \$158,000 to add consultant supplemental agreement no. 3 for the Blair Road over Mill Brook Bridge replacement project.

Motion was made by Mr. Conover, seconded by Mr. Simpson and carried unanimously to approve all four requests, as outlined above, and the necessary resolutions were authorized for the October 16th Board Meeting, as well as to refer the request to increase Capital Project H342 to the Finance Committee. *Copies of the request are on file with the meeting minutes.*

Mr. Tennyson announced the next two Agenda items consisted of requests to amend the County Budget. The first, he explained, sought to amend the County Budget and transfer funds in the amount of \$176,398 to provide local match funding for various capital projects.

Motion was made by Mr. Conover, seconded by Mr. Vanselow and carried unanimously to approve the request to amend the County Budget and refer same to the Finance Committee. *A copy of the request is on file with the meeting minutes.*

Mr. Tennyson stated the second request would amend the County Budget to transfer local share fund in the amount of \$25,538.15 for Capital Project H362, *Airport Natural Gas Conversion*.

Motion was made by Ms. Wood, seconded by Mr. Simpson and carried unanimously to approve the

request to amend the County Budget and refer same to the Finance Committee. *A copy of the request is on file with the meeting minutes.*

Continuing to Agenda Page 18, Mr. Tennyson presented a request to establish Capital Project H361, *Brant Lake Lower Dam*, in the amount of \$45,000.

Motion was made by Mr. Simpson, seconded by Mr. Conover and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the request is on file with the meeting minutes.*

Agenda Page 22, Mr. Tennyson stated, included a request for a new contract with PIM Corporation to perform spray applied waterproof membrane for the Lanfear Road Bridge deck. He noted that the cost for the contract was in an amount not to exceed \$24,300, as estimated based on the square footage of the Bridge. Mr. Tennyson indicated that this application would extend the life of the Lanfear Road Bridge, making it last up to 20 years; he apprised that this Bridge had exposed rebar which needed to be protected.

Motion was made by Mr. Conover, seconded by Ms. Wood and carried unanimously to approve the request and the necessary resolution was authorized for the October 16th Board Meeting. *A copy of the request is on file with the meeting minutes.*

Mr. Tennyson advised Agenda Page 25 consisted of a request to authorize himself and Kevin Hajos, *Deputy Superintendent of Public Works*, to attend the 21st Annual Conference on Local Bridges - Professional Development Program in Syracuse, NY on October 20-22, 2015.

Motion was made by Mr. Simpson, seconded by Mrs. Frasier and carried unanimously to approve the request. *A copy of the executed Authorization to Attend Meeting or Convention Form is on file with the meeting minutes.*

Continuing to Agenda Page 28, Mr. Tennyson addressed a request for Maja Tlokinska-Scroggins, *Senior Account Clerk*, to enroll in job related courses at SUNY Adirondack (*AS Accounting Course - intended to further Accounting Degree program - Course to begin in the Fall of 2015 and to conclude in December of 2015 at a total cost of \$2,250*).

Motion was made by Mr. Conover, seconded by Mr. Taylor and carried unanimously to approve the request and refer same to the Personnel Committee. *A copy of the request is on file with the meeting minutes.*

Mr. Tennyson advised his final Action Agenda Item consisted of a request to enter into an executive session to discuss the employment history of a particular employee.

Motion was made by Mrs. Frasier, seconded by Ms. Wood and carried unanimously to enter into executive session pursuant to Section 105(f) of the Public Officer's Law.

Executive session was held from 10:13 a.m. until 10:53 a.m.

Ms. Seeber and Paul Dusek, *County Administrator*, entered the meeting during the executive session.

Upon reconvening, Mr. Tennyson requested a motion to correct the vacation accrual for Employee No. 6112 to immediately credit 17 days of vacation, make payment in the amount of \$2,415.75 to the aforementioned employee, authorize retroactive use of the corrected vacation time during a prior payroll period when said employee was off the County payroll, and to adjust the employee's earned service credits during this period, and refer same to the Personnel Committee.

Resuming the DPW Agenda review, Mr. Tennyson circulated photos of the following projects and provided a brief explanation of each:

- Valentine Pond Road *CR#55*
- Bay Road/Pickle Hill Intersection *CR#7*
- Back to Sodom Road Bridge
- Claude Straight Road Bridge
- East River Drive *CR#16*
- Trout Lake Road *CR#48*

Copies of all photos are on file with the meeting minutes.

Concluding the DPW Agenda review, Mr. Tennyson advised he had included copies of the DPW Overtime and Fuel Reports in the agenda packet.

Mr. Tennyson then proceeded with a thorough review of the 2016 Budget requests for all DPW; Parks, Recreation & Railroad; and Solid Waste divisions, as provided at the beginning of the meeting. During this review, a discussion was held relative to the County's storage containers for waste removal and the need to develop a plan to better track them; Mr. Tennyson indicated that he intended to schedule a meeting to address solid waste matters and he would gather more information relative to using GPS technology for such tracking to discuss at that meeting. Also during the Budget review, Mr. Tennyson pointed out that the 2016 Budget Request for local match to federal-aid projects was based on receipt of the full 15% State Marchiselli funding; however, he cautioned the Marchiselli funding had not been committed during the initial phases of projects and if there were shortfalls in these monies the difference would have to come from other County funding sources.

Mrs. Frasier, Mr. Simpson and Mr. Vanselow left the meeting during the review of the Budget Proposal, at which point no quorum remained.

There being no quorum to make motion to adjourn, the meeting concluded at 12:52 p.m.

Respectfully submitted,
Samantha Hogan, Secretary to the Clerk of the Board
As transcribed by Amanda Allen, Clerk of the Board