

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SOCIAL SERVICES

DATE: APRIL 24, 2015

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SIMPSON
WOOD
SOKOL
FRASIER
STROUGH
VANSELOW
SEEBER

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

MAUREEN SCHMIDT, COMMISSIONER
CYNTHIA SCHROCK SEELEY, DEPUTY COMMISSIONER/CHIEF
LEGAL COUNSEL
JULIE MONTERO, FISCAL MANAGER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
AMANDA ALLEN, DEPUTY CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BROCK
GIRARD
MCDEVITT
MERLINO
TAYLOR
LLOYD COTE, ADMINISTRATOR, WESTMOUNT HEALTH FACILITY
DAVID STRAINER, TOWN OF QUEENSBURY RESIDENT
DON LEHMAN, *THE POST STAR*
THOM RANDAL, *ADIRONDACK JOURNAL*
JODI CENTERBAR, LEGISLATIVE OFFICE SPECIALIST

Mr. Simpson called the meeting of the Social Services Committee to order at 10:01 a.m.

Motion was made by Mr. Strough, seconded by Ms. Wood and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Maureen Schmidt, Commissioner of the Department of Social Services (DSS), who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Ms. Schmidt presented a request to fill the vacant position of Caseworker #29 in the Child Protective Services Unit at an annual base salary of \$39,004, due to a resignation effective May 1, 2015. She informed this position received 50% Federal and 25% State reimbursements.

Motion was made by Mr. Sokol, seconded by Mrs. Frasier and carried unanimously to approve the request as outlined above and report same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant position form is on file with the minutes.*

Next, Ms. Schmidt presented a request to appoint Autumn Burns of Lake Luzerne as a Youth Representative to the Youth Bureau for a term expiring December 31, 2016, replacing Brooke Viele.

Motion was made by Mr. Strough, seconded by Ms. Wood and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the May 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Continuing, Ms. Schmidt presented a request for three DSS Supervisors to attend the Supervisory Training Certificate Program in Albany, NY on May 12-13, June 17-18, July 22-23, August 18-19, September 16-17, October 14-15 and November 5-16, 2015 at an estimated cost of \$1,928.50. She informed this was recommended training for DSS Unit Supervisors.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the travel request as outlined above. *A copy of the Authorization to Attend Meeting or Conventions form is on file with the minutes.*

Next, Ms. Schmidt presented a request for a staff member to attend the Welfare Fraud Investigator Training Institute in Albany, NY on May 18-22, 2015 at an estimated cost of \$470.31. She apprised this was mandatory training for Fraud Investigators.

Motion was made by Mr. Sokol, seconded by Mr. Strough and carried unanimously to approve the travel request as outlined above. *A copy of the Authorization to Attend Meeting or Conventions form is on file with the minutes.*

Moving on, Julie Montero, DSS Fiscal Manager, provided an update on March 2015 Revenue and Expenditures. She informed that expenses for the first quarter of 2015 were on target, with revenue having fallen slightly which she stated was typical for the first of the year. She reported on the Monthly Overtime Report, indicating that there was some overtime worked in Foster Care. She apprised a Caseworker had been hired and overtime in the department would decrease.

As there was no further business to come before the Social Services Committee, on motion made by Ms. Wood and seconded by Ms. Seeber, Mr. Simspon adjourned the meeting at 10:05 a.m.

Respectfully submitted,
Jodi Centerbar, Legislative Office Specialist