

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC SAFETY

DATE: APRIL 27, 2015

COMMITTEE MEMBERS PRESENT:

SUPERVISORS WOOD
GIRARD
TAYLOR
FRASIER
BROCK
SEEBER
SIMPSON

OTHERS PRESENT:

BRIAN LAFLURE, DIRECTOR, OFFICE OF EMERGENCY SERVICES
AMY HIRSCH, DEPUTY DIRECTOR, OFFICE OF EMERGENCY SERVICES
BUD YORK, SHERIFF
SHAWN LAMOUREE, UNDERSHERIFF
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
MARTIN AUFFREDOU, COUNTY ATTORNEY
AMANDA ALLEN, DEPUTY CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
DICKINSON
MERLINO
STROUGH
LARRY CLEVELAND, TOWN OF QUEENSBURY RESIDENT
DAVID STRAINER, TOWN OF QUEENSBURY RESIDENT
DON LEHMAN, *THE POST STAR*
THOM RANDALL, *ADIRONDACK JOURNAL*
SAMANTHA HOGAN, ASSISTANT SECRETARY TO THE CLERK OF THE BOARD

Ms. Wood called the meeting of the Public Safety Committee to order at 10:00 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Simpson and carried unanimously to approve the minutes of the previous Public Safety Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Brian LaFlure, Director, Office of Emergency Services, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review Mr. LaFlure presented the following requests:

- 1) Request to reappoint members to the Warren County Emergency Medical Service (EMS) Advisory Board, as per the chart included in the agenda, for a term commencing May 1, 2015 through April 30, 2016.

Ms. Seeber asked if there was an interview process for the EMS Advisory Board. Mr. LaFlure responded in the negative, noting the majority of the Board was made up of the EMS Squad Captains within Warren County.

Motion was made by Mr. Girard, seconded by Mr. Simpson and carried unanimously to approve the request as presented and the necessary resolution was authorized for the May 15th Board Meeting; *a copy of the request is on file with the minutes.*

- 2) Request to enter into a new agreement with Tetra Tech, Inc. to produce a hazard mitigation plan, for a term commencing May 15, 2015 and terminating upon completion of the project for a total amount not to exceed \$72,400.

Mr. LaFlure advised nine proposals were received in response to the Request for Proposal (RFP) process completed and Tetra Tech, Inc. was the successful bidder.

Motion was made by Mrs. Frasier, seconded by Mr. Simpson and carried unanimously to approve the request to enter into a new agreement with Tetra Tech, Inc., as outlined above, and the necessary resolution was authorized for the May 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) Request to apply for FY15 Local Emergency Management Performance Grant (LEMPG) funding in the amount of \$29,723.

Mr. LaFlure advised this was a 50/50 matching grant and noted the County's share of the funding was included in the 2015 Budget.

Motion was made by Mr. Taylor, seconded by Mr. Girard and carried unanimously to authorize the request as presented above and the necessary resolution was authorized for the May 15th Board meeting; *a copy of the request is on file with the minutes.*

- 4) Request to amend Resolution No. 636 of 2014 to update the grant termination date, changing it from 9/30/15 to 1/31/16, as well as to update the grant award amount from \$10,000 to \$70,000.

Mr. LaFlure explained the increase in the award was due to Warren County acting as the fiduciary agent for the participating Hazmat Consortium Counties for grant purposes. He noted New York State would prefer this grant be operated regionally as opposed to on a local county by county basis.

Ms. Seeber asked if there was a local match involved with this grant. Amy Hirsch, Deputy Director, Office of Emergency Service, responded there was a 20% match, which they intended to use volunteer service hours to cover.

Motion was made by Mr. Simpson, seconded by Mrs. Frasier and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the May 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Chairman Geraghty asked Mr. Laflure if he could resend an email regarding shared services to the Fire Districts as he did not feel there was a good response regarding the consolidated purchasing proposal. Chairman Geraghty advised Mr. LaFlure to direct any fire personnel seeking more information on the matter to contact their Town Supervisors.

Privilege of the floor was extended to Bud York, Warren County Sheriff, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review Mr. York presented the following requests:

- 1) Request for Sergeant Ralph Bartlett and Patrol Officer Josh Lopez to attend Human Factors in Traffic Crash Reconstruction training at the New York State Police Academy in Albany, NY on July 27-31, 2015 at a cost of \$1,650.

Motion was made by Mr. Simpson, seconded by Mr. Brock and carried unanimously to approve the travel request as presented. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

- 2) Request for Investigators Ed Affinito and Anthony Bruno to attend Cellular Phone Investigations training in Lake Placid, NY on May 14, 2015.

Motion was made by Mrs. Frasier, seconded by Ms. Seeber and carried unanimously to approve the travel request as presented. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

- 3) Request to amend the Table of Organization and Salary Schedule to delete the position of Senior Account Clerk #1 in the Sheriff's Correction Division.

Motion was made by Mr. Simpson, seconded by Mr. Taylor and carried unanimously to approve the request as presented and refer same to the Personnel Committee. *A copy of the resolution request form is on file with the minutes.*

- 4) Request for a transfer of funds in the amount of \$35,269.00 from Budget Code A.3150 110 (Sheriff's Correction Division Salaries-Regular) to Budget Code A.3110 130 (Sheriff's Law Enforcement Salaries Part Time) to fund the part time security position at the Department of Motor Vehicles entrance.

Motion was made by Mrs. Frasier, seconded by Mr. Simpson and carried unanimously to approve the request for a transfer of funds, as outlined above, and to refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

- 5) Request to ratify the actions of the Chairman of the Board of Supervisors pursuant to signing a Memorandum of Understanding (MOU) with Adirondack Regional Interoperable Communications Consortium.

Sheriff York explained this was a regional partnership that Warren County participated in.

Martin Auffredou, County Attorney, advised he had reviewed the MOU, and due to some timing issues, had recommended the Chairman of the Board sign the MOU with the understanding that the action would have to be ratified at a later date. Mr. Auffredou explained this was a Consortium of a number of Counties that included Essex, Clinton, Franklin, Warren, Washington, Hamilton, Saratoga, Fulton, Montgomery, St. Lawrence, Herkimer, Rensselaer, Albany and Schenectady Counties. He further explained this Consortium was put together in order to apply for grant, assistance and to establish a system for sharing costs and assets that would be mutually beneficial to all parties, as well as to provide the police, fire and EMS agencies within the 14-County region with an Interoperable Communications Program. Mr. Auffredou noted there was no cost for this program, but added if any costs were accrued while studies were being conducted, Committee approval would be required.

Sheriff York expounded, his initial inclination was not to get involved with the Interoperable Communications Program but on further review he was concerned a lack of involvement would cause a problem with Homeland Security as this was something they looked for when distributing funds.

Motion was made by Mr. Simpson, seconded by Mr. Girard and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the May 15th Board meeting.

- 6) Request to amend the contract with Swanson Service Corporation to add an addendum to the current contract to provide a description of cash handling responsibilities and vendor designation in accordance with Federal mandates as reviewed and approved by the County Attorney.

Mr. Auffredou advised Resolution No. 715 of 2011 had authorized the contract with Swanson Service Corporation for inmate account services, which would expire on December 31, 2016. He noted there was no cost to the County for this contract, but it did offer a percentage of the total gross receipts to the Sheriff's Department. He explained this action related to amendments to Federal and State Laws and regulations with respect to how inmates were charged and how the payments were processed and accounted for. Furthermore, he noted, since Warren County had entered into the contract, Swanson Services Corporation had been acquired by Trinity Services Group, Inc. and remained a subsidiary of Trinity Services Group, Inc. Mr. Auffredou stated upon reviewing the materials they had supplied, as well as the addendum, he felt it made sense to authorize this addendum and continue with the contract as otherwise provided.

Motion was made by Mrs. Frasier, seconded by Mr. Brock and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the May 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Sheriff York noted since the last meeting he had filled three Correction's Officer positions, due to resignation. He advised that two employees were going to the State Department of Corrections and the other had decided the position was not for a good fit after one day of work. Sheriff York added a savings of \$14,500 would be achieved for the year after the positions are filled.

Mr. Brock asked if the individual that had left after one day had been trained. Sheriff York replied in the negative, stating all new Corrections Officers were given a tour and shown what the position required; he noted that it was a good thing to have this individual resign before training and other costs were incurred.

Amanda Allen, Deputy Clerk of the Board, noted she had a Notice of Intent to Fill Vacant Position form for the Sheriff and asked if this was something he needed to bring to the Committee today. Ms. Wood acknowledged she had spoken with Sheriff York about the vacancy in his Department, but indicated the matter should be brought before the Committee.

Sheriff York requested to fill the vacant position of Senior Account Clerk in the Corrections division, (Annual Base Salary \$35,269.36).

Motion was made by Mr. Simpson, seconded by Mrs. Frasier and carried unanimously to approve the request to fill the vacant position as outlined above and refer same to the Personnel Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

As there was no further business to come before the Public Safety Committee on motion made by Ms. Seeber and seconded by Mr. Girard, Mrs. Wood adjourned the meeting at 10:16 a.m.

Respectfully submitted,
Samantha Hogan, Assistant Secretary to the Clerk of the Board