

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE

DATE: DECEMBER 3, 2015

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DICKINSON
KENNY
MONROE
BROCK
SEEBER

OTHERS PRESENT:

JASON CARUSONE, 1ST ASSISTANT DISTRICT ATTORNEY
MARCY FLORES, PUBLIC DEFENDER
ROBERT IUSI, PROBATION DIRECTOR
PAUL DUSEK, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, WARREN COUNTY BUDGET OFFICER
SUPERVISORS CONOVER
MERLINO
STROUGH
WOOD
DON LEHMAN, *THE POST STAR*
THOM RANDALL, *THE ADIRONDACK JOURNAL*
MOLLY GANOTES, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: VANSELOW
SIMPSON

Mr. Dickinson called the meeting of the Criminal Justice Committee to order at 9:19 a.m.

Motion was made by Ms. Seeber, seconded by Mr. Monroe and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jason Carusone, 1st Assistant District Attorney, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing agenda review, Mr. Carusone presented a request to authorize compensation of \$1,500 annually to Nancy Ovitt for the preparation and record keeping of the Asset Forfeiture accounts to be paid from Budget Code A.1164 110, Asset Forfeiture funds.

Motion was made by Ms. Seeber, seconded by Mr. Monroe and carried unanimously to approve the request and forward same to the Personnel Committee. *A copy of the request is on file with the minutes.*

Next, Mr. Carusone proposed a request to authorize an On-Call Stipend Program for arraignments in the amount of \$350 a day. He notified the Court of Appeals Hurrell-Harring decision required attorneys to be present at arraignment hearings 24 hours a day.

Following a discussion, motion was made by Ms. Seeber, seconded by Mr. Brock and carried unanimously to approve the request and forward same to the Personnel Committee. *A copy of the request is on file with the minutes.*

Mr. Carusone requested a transfer of funds from Budget Code A.1990 469, Contingent Account-Other Payments/Contributions, to various Budget Codes in the amount of \$7,070 to cover the On-Call Stipend program for 2015.

Motion was made by Ms. Seeber, seconded by Mr. Brock and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Privilege of the floor was extended to Robert Iusi, Probation Director, who distributed copies of his agenda packet to the Committee members; *a copy of the agenda packet is on file with the minutes.*

Commencing agenda review, Mr. Iusi presented the following requests;

- 1.) To fill the position of Probation Supervisor #1, salary \$60,000.
- 2.) To fill the position of Senior Probation Officer #1, salary \$45,661.
- 3.) To fill the position of Senior Probation Officer # 3, salary \$45,661.
- 4.) To create and fill the position of Probation Officer Trainee # 2, salary \$39,979 and to reduce the salary of Probation Officer #14 to \$3,500 effective January 20, 2016.
- 5.) To create and fill the position of Probation Officer Trainee # 3, salary \$39,979 and to reduce the salary of Probation Officer #5 to \$3,500 effective April 1, 2016.
- 6.) To create and fill the position of Probation Officer Trainee # 4, salary \$39,979 and to reduce the salary of Probation Officer #13 to \$3,500 effective April 1, 2016.

Motion was made by Mr. Monroe, seconded by Mr. Brock and carried unanimously approve the requests as outlined above and to refer same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

Mr. Iusi then presented a request for a new contract with Warren-Hamilton Counties, ACEO, Inc. to operate the Alternative Sentencing Program to serve youth and adults, to commence January 1, 2016 and terminate December 13, 2016 in the amount of \$61,000.

Motion was made by Mr. Monroe, seconded by Ms. Seeber and carried unanimously to authorize the contract with Warren-Hamilton Counties, ACEO, Inc. as outlined above *and the necessary resolution was authorized for the December 18, 2015 Board Meeting. A copy of the resolution request form is on file with the minutes.*

Continuing with agenda review, Mr. Iusi presented a request to extend the Memorandum of Understanding (MOU) with Warren County Department of Social Services (DSS) Preventative Services for the Juvenile Probation Officer Position for the term commencing January 1, 2016 and terminating December 31, 2016. He informed the County was given \$60,000 through preventative funding to fund a probation officer that worked in the Glens Falls City School District, and informed the money had been included in the budget.

Motion was made by Mr. Monroe, seconded by Mr. Brock and carried unanimously to extend the contract with Warren County DSS as outlined above *and the necessary resolution was authorized for the December 18, 2015 Board Meeting. A copy of the resolution request form is on file with the minutes.*

Next, Mr. Iusi introduced a request for Out-of-State Travel for himself to attend the American Probation and Parole Association 2016 Winter Training in Atlanta, Georgia, January 30, 2016 - February 3, 2016, and indicated there was no cost to the County.

Motion was made by Mr. Brock, seconded by Ms. Seeber and carried unanimously to approve the travel request as outlined above *and the necessary resolution was authorized for the December 18, 2015 Board Meeting. A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Privilege of the floor was extended to Marci Flores, who distributed copies of the agenda packet to the Committee members; *a copy of the agenda packet is on file with the minutes.*

Ms. Flores presented a request to amend the County Budget in the amount of \$4,300 to include funds from the NYS Office of Indigent Legal Services to purchase furniture and pay Bar Association dues.

Motion was made by Ms. Seeber, seconded by Mr. Brock and carried unanimously to approve the request and to forward same to the Finance Committee. *A copy of the request is on file with the minutes.*

Ms. Seeber inquired if the grant was 100% funded and Ms. Flores replied affirmatively.

Continuing Ms. Flores introduced a request to extend the agreement with New York State Office of Indigent Legal Services for contract C000252, until May 31, 2016.

Motion was made by Mr. Monroe, seconded by Mr. Brock and carried unanimously to approve the request as outlined above *and the necessary resolution was authorized for the December 18, 2015 Board Meeting. A Copy of the resolution request form is on file with the minutes.*

Next Ms. Flores provided a request to fill vacant position of 1st Assistant Public Defender, salary \$69,544, due to retirement.

Motion was made by Mr. Kenny, seconded by Mr. Brock and carried unanimously to approve the request to fill the vacant position of 1st Assistant Public Defender as outlined above and to report same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Mr. Thomas spoke regarding the Hurrell-Harring legislation stating the State match for the five Counties would be paid over a four year period; he noted the Intercounty Legislative Committee of the Adirondacks passed a resolution last month in support of seeking funding for these mandated costs.

Mr. Monroe suggested the matter of Hurrell-Harring legislation be referred to the Legislative and Rules Committee for further discussion.

Motion made by Ms. Seeber, seconded by Mr. Monroe and carried unanimously to refer the Hurrell-Harring discussion to the Legislative and Rules Committee.

Ms. Flores informed the Committee she was attending the Defenders Association State wide meeting on December 4, 2015 and she would bring her findings back to Committee.

There being no further business to come before the Criminal Justice Committee, on motion made by Mr. Monroe and seconded by Ms. Seeber, Mr. Dickinson adjourned the meeting at 9:58 a.m.

Respectfully submitted,
Molly Ganotes, Legislative Office Specialist