

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY CLERK - MOTOR VEHICLES

DATE: NOVEMBER 30, 2015

COMMITTEE MEMBERS PRESENT:

SUPERVISORS McDEVITT
WOOD
VANSELOW
BROCK

OTHERS PRESENT:

PAM VOGEL, COUNTY CLERK
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
SUPERVISOR SIMPSON
SEEBER
TAYLOR

COMMITTEE MEMBERS ABSENT:

SUPERVISOR BEATY

DON LEHMAN, *THE POST STAR*
SAMANTHA HOGAN, SENIOR LEGISLATIVE OFFICE SPECIALIST

Mr. McDevitt called the meeting of the County Clerk - Motor Vehicles Committee to order at 9:00 a.m.

Motion was made by Ms. Wood, seconded by Mr. Brock, and carried unanimously to approve the minutes from the previous County Clerk - Motor Vehicle Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Pam Vogel, County Clerk, who distributed copies of the agenda to the Committee members; a copy of the agenda is on file with the minutes.

Commencing her agenda review Mrs. Vogel presented the following requests:

1. To fill the position of Deputy County Clerk (Annual salary \$49,665), due to a retirement to become effective on December 31st, and to amend the Table of Organization to set the salary of \$49,665 effective January 1st, 2016 to remove the 2.5% salary increase included in the 2016 Budget. effective January 1, 2016.

Motion was made by Ms. Wood, seconded by Mr. Brock and carried unanimously to approve the request and; refer same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position Form is on file with the minutes.*

2. For a transfer of funds in the amount of \$200.00 from Budget Code A.1410 130 (County Clerk, Salaries-Part Time), to Budget Code A.1410 120 (County Clerk, Salaries-Overtime), to balance accounts.

Motion was made by Ms. Wood, seconded by Mr. Vanselow and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

There being no further business to come before the County Clerk - Motor Vehicles Committee, on motion made by Mr. Vanselow and seconded by Mr. Strough, Mr. McDevitt adjourned the meeting at 9:05 a.m.

Respectfully submitted,
Samantha Hogan, Senior Legislative Office Specialist