

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: JUNE 2, 2010

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STRAINER
GIRARD
STEC
VANNESS
TAYLOR
BENTLEY

OTHERS PRESENT:

DENISE DIRESTA, DIRECTOR OF VETERANS' SERVICES
CHRISTIE SABO, DIRECTOR OF OFFICE FOR THE AGING
WILLIAM RESSE, DIRECTOR OF EMPLOYMENT & TRAINING
ADMINISTRATION
SHARON SANO, SENIOR COUNSELOR OF EMPLOYMENT & TRAINING
ADMINISTRATION
FREDERICK MONROE, CHAIRMAN
PAUL DUSEK, COUNTY ATTORNEY/COMMISSIONER OF ADMINISTRATIVE
& FISCAL SERVICES
JOAN SADY, CLERK OF THE BOARD
KEVIN GERAGHTY, BUDGET OFFICER
SUPERVISORS BELDEN
CHAMPAGNE
KENNY
LOEB
MCCOY
PITKIN
THOMAS
LEN FOSBROOK, PRESIDENT OF ECONOMIC DEVELOPMENT
CORPORATION
FRED AUSTIN, FORT WILLIAM HENRY
DON LEHMAN, *THE POST STAR*
CHARLENE DiRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR SOKOL

Mr. Strainer called the meeting of the Human Services Committee to order at 9:31 a.m.

Motion was made by Mr. Taylor, seconded by Mr. Girard and carried unanimously to approve the minutes of the Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Denise DiResta, Director of Veterans' Services, who distributed copies of the agenda to the Committee members; a copy of the agenda is on file with the minutes.

Ms. DiResta requested a transfer of funds in the amount of \$1,450 from the Office Equipment Code (A.6510 220) to the Supplies Code (A.6510 410) to reflect the purchase of the VIMS (Veterans Information Management System) electronic database.

Motion was made by Mr. Bentley, seconded by Mr. Girard and carried unanimously to approve the request for a transfer of funds as presented and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Privilege of the floor was extended to Christie Sabo, Director of the Office for the Aging, who distributed copies of the agenda to the Committee members; a copy of the agenda is on file with the minutes.

Ms. Sabo requested to fill the vacant position of Mealsite Manager #8, base salary of \$17,472 (30 hours per week), Employee No. 9291 due to retirement. She noted the position was mandated and 100% reimbursable from the State.

Motion was made by Mr. Girard, seconded by Mr. Taylor and carried unanimously to approve the request to fill the vacant position as presented and to forward same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Ms. Sabo requested an executive session to discuss the employment history of a particular person.

Motion was made by Mr. Girard, seconded by Mr. Bentley and carried unanimously that executive session be declared pursuant to Section 105 (f) of the Public Officers Law.

Executive session was declared from 9:34 a.m. to 9:39 a.m.

Mr. Stec entered the meeting during the executive session.

The Committee reconvened and Mr. Strainer noted there was no action necessary pursuant to the executive session.

Privilege of the floor was extended to William Resse, Director of Employment & Training Administration (ETA), who distributed copies of the agenda to the Committee members; a copy of the agenda is on file with the minutes.

Mr. Resse requested to reappoint Corbin Daugherty to the Saratoga-Warren-Washington Counties Workforce Investment Board (WIB) for a term effective July 1, 2010 through June 30, 2013 and to appoint John Wheatley to the WIB for a term effective June 18, 2010 through June 30, 2012, replacing Len Fosbrook.

Motion was made by Mr. Taylor, seconded by Mr. Bentley and carried unanimously to authorize the appointments as outlined. *Copies of the resolution request forms are on file with the minutes and the necessary resolutions were authorized for the June 18, 2010 Board meeting.*

Mr. Resse requested a contract with Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (WSWHE BOCES) to provide employment and training services for the summer youth employment program, commencing June 28, 2010 and terminating September 3, 2010, for a total amount not to exceed \$16,098.

Motion was made by Mr. Bentley, seconded by Mr. Girard and carried unanimously to authorize the contract with WSWHE BOCES as outlined. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 18, 2010 Board meeting.*

Mr. Resse requested agreements with Saratoga County Employment & Training and/or Washington County EOC/ETA (Economic Opportunity Council/Employment & Training Administration) to allow Warren County to operate the WIA (Workforce Investment Act) year-round youth program services, commencing July 1, 2010 and terminating June 30, 2011. He said the resolution would allow the ETA to accept additional funds to operate the youth

programs.

Motion was made by Mr. Girard, seconded by Mr. Stec and carried unanimously to authorize the agreements as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 18, 2010 Board meeting.*

Mr. Resse requested Committee approval to host the Summer Awards Youth Program Ceremony on or about August 19, 2010 at Crandall Park in the City of Glens Falls at an approximate cost of \$225.

Motion was made by Mr. Bentley, seconded by Mr. Stec and carried unanimously to approve the request as presented. *A copy of the Request to Host Meeting or Conference form is on file with the minutes.*

Mr. Resse requested approval to create a temporary staff position of Employment & Training Counselor, base salary of \$30,751, effective June 21, 2010 and terminating no later than September 30, 2010, contingent on the receipt of additional State and Federal funding. He advised they had created a similar position last year. He said it was unknown how much funding would be received but a bill had just been passed by the House of Representatives to provide additional funding nationwide for summer employment programs.

Motion was made by Mr. Girard, seconded by Mr. Stec and carried unanimously to approve the request to create a temporary staff position of Employment & Training Counselor, as outlined and to forward same to the Personnel Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Resse distributed copies of the July 1, 2010 through June 30, 2011 WIB Budget to the Committee members which he reviewed in detail; a copy of same is on file with the minutes. He stated the Budget needed approval from Saratoga, Warren and Washington Counties, as they all shared in the costs. He noted the Budget had increased by approximately \$9,000 and added the salaries had stayed the same but the amount of benefits had increased slightly. Mr. Resse also requested the Chairman of the Board of Supervisors to execute the MOU (Memorandum of Understanding) for the WIB CAP (Cost Allocation Plan) for the period of July 1, 2010 through June 30, 2011. He noted a fee of \$7,745 accounted for the majority of the increase and was due to Adirondack Community College (ACC) no longer being the employing entity of the Executive Director of the WIB. He added Saratoga County would contract with an employee leasing firm to employ the Executive Director and \$7,745 represented the fee associated with the contract.

Motion was made by Mr. Bentley, seconded by Mr. Taylor and carried unanimously to approve the WIB Budget and to authorize the Chairman of the Board to execute the MOU for the WIB CAP for the period of July 1, 2010 through June 30, 2011. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 18, 2010 Board meeting.*

Mr. Resse requested authorization for temporary positions for Employment & Training, commencing July 1, 2010 and terminating June 30, 2011. He explained that this would establish training slots and the related expenses for Federal Employment & Training programs.

Motion was made by Mr. Girard, seconded by Mr. Stec and carried unanimously to authorize

temporary positions for Employment & Training as outlined. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 18, 2010 Board meeting.*

Mr. VanNess entered the meeting at 9:50 a.m.

Mr. Resse requested a transfer of funds totaling \$49,387 between various accounts to balance the budget for the end of the fiscal year.

Motion was made by Mr. Stec, seconded by Mr. Girard and carried unanimously to approve the request for transfer of funds as outlined and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Mr. Resse requested to amend the 2010 County budget to increase estimated revenues and appropriations in the amount of \$7,500 to reflect the receipt of Federal funds.

Motion was made by Mr. Stec, seconded by Mr. Taylor and carried unanimously to approve the request to amend the 2010 County budget as presented and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Resse announced that his retirement date was set for July 9, 2010, as opposed to the end of June as previously discussed. He added the fiscal year ended on June 30, 2010 and there were end of year reports to be completed and he felt it would be better for the Department if his retirement date was after the first week in July. He advised he was flexible if the County needed him to continue past July 9, 2010. Mr. Strainer asked if the County had advertised for the vacant position and Paul Dusek, County Attorney/Commissioner of Administrative & Fiscal Services, replied in the negative. Mr. Resse apprised training of the new Director would take approximately four days. He added he would be available to assist in the training even if the employee was not hired until late July or August. Mr. Dusek stated that Mr. Resse had been very helpful in making it an easy transition between Directors.

Mr. Resse announced the One Stop Career Center had Microsoft E-Learning vouchers available to the public. He added an information session had been held at ACC to educate the public about the availability of the vouchers. He advised the vouchers were available through June 24, 2010 and were good for one year. He said there the vouchers were for training on basic computer operations, as well as higher information technology computer operations. He noted the vouchers were available at the Center and to date 76 vouchers had been dispensed.

Sharon Sano, Senior Counselor of Employment & Training Administration, stated they had received 115 applications for the summer program of which 51 people were eligible using the Workforce Investment funds currently available. She added there had been no summer youth participants funded under the Workforce Investment funds last year. She advised TANF (Temporary Assistance to Needy Families) funds and Economic Stimulus funds had been utilized last year, neither of which were available for this year. She added last year there were 115 youth in the summer youth program.

Ms. Sano apprised Congress had passed the American Jobs and Closing Tax Loopholes Act of 2010 last week and it included some funding for summer youth programs. She added the Act would need to be passed by the Senate, which she thought was unlikely.

Ms. Sano announced the GED (General Education Development) Graduation was normally held in June; however, she added, this year there were 8 or 9 youths who would be testing in mid-June so the Graduation would be held later in the summer.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Girard and seconded by Mr. Stec, Mr. Strainer adjourned the meeting at 10:02 a.m.

Respectfully submitted,
Charlene DiResta, Sr. Legislative Office Specialist