

Real Property Tax Services
&
Environmental Concerns
AGENDA
June 26, 2018

Committee Members: Dickinson, Braymer, Simpson, Strough, McDevitt, Merlino, Loeb, Hogan & Hyde

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business
 1. Request to... Award the bid and authorize a Contract with the lowest bidder, Atlantic Testing Laboratories.
Rationale: Results of the RFP for Environmental Site Assessments on Tax Parcel 104.10-4-5 located at 10 Pine Street, Chestertown and Tax Parcel 302.8-1-2 located at 275 Bay Road, Queensbury. They were the lowest bid.
 2. Request to... Authorize the appropriation of funds from the Environmental Reserve Testing Fund.
Rationale: Pay for the Site Assessments with the estimated Total Bid of \$20,397.00
 3. Request to...
Rationale:
- IV. Referral/Pending Items
 - 1.
 2. ...
- V. Information for Discussion/Review
 - 1.
 - 2.
 - 3.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Environmental Concerns
 1. Request to...
Rationale:
- VIII. Motion to adjourn

Attachments: Resolution request

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Real Property Tax Services

DATE: June 26, 2018

- (a) Is this a Result of a Bid or Request for Proposal? **Yes**
- (b) Purpose of Contract: **Environmental Site Assessments on Chester parcel 104.10-4-5 located at 10 Pine Street & Queensbury parcel 302.8-1-2 located at 275 Bay Road**
- (c) Name of Contractor: **Atlantic Testing Laboratories, Limited**
- (d) Address of Contractor: **22 Corporate Drive, Clifton Park NY 12065**
- (e) Contractor's Contact Person and Telephone Number: **Timothy Parker 518-383-9144**
- (f) Has or will the Contract be provided, if so, please attach: **No**
- (g) Commencement Date of Contract: **Upon execution of contract.**
- (h) Termination Date of Contract: **Upon completion of requested work.**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1355 470 Real Property Tax Service Agency Contract \$20,397.00****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

WARREN COUNTY BID TABULATION SHEET

BID NO:	WC 30-18	ITEM(S): REQUEST FOR PROPOSALS FOR PHASE II ENVIRONMENTAL ASSESSMENTS ON TAX PARCEL NO. 302.8-1-2 LOCATED ON BAY ROAD IN THE TOWN OF QUEENSBURY AND TAX PARCEL NO. 104.10-4-5 LOCATED AT 10 PINE STREET IN THE TOWN OF CHESTER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
TASK	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
A. TOWN OF CHESTER TAX PARCEL NO. 104.10-4-5									
1	Waste Inventory	\$1,800.00	\$2,712.00	\$4,000.00	\$2,075.00	\$1,620.00			
2	Floor Drain Assessment	\$400.00	\$625.00	\$700.00	\$450.00	\$850.00			
3	Soil Borings	\$1,930.00	\$3,645.00	\$2,850.00	\$4,450.00	\$5,875.00			
4	Groundwater Monitoring Well Installation	\$1,730.00	\$1,755.00	\$4,150.00	\$3,550.00	\$4,625.00			
5	GPR Survey	\$1,490.00	\$2,195.00	\$1,200.00	\$2,300.00	\$1,320.00			
6	Summary Report	\$1,280.00	\$2,175.00	\$2,500.00	\$3,175.00	\$1,250.00			
B. TOWN OF QUEENSBURY TAX PARCEL NO. 302.8-1-2									
1	Groundwater Sampling	\$3,880.00	\$5,745.00	\$6,150.00	\$7,050.00	\$9,390.00			
2	Summary Report	\$1,280.00	\$1,545.00	\$1,650.00	\$2,200.00	\$875.00			
	Total:	\$13,790.00	\$20,397.00	\$23,200.00	\$25,250.00	\$25,805.00			
Additional Fees/Comments:		PROPOSAL WITHDRAWN	N/a	N/a	N/a	N/a			

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Real Property Tax Services

DATE: June 26, 2018

- (a) Purpose of Request: **Appropriate funds from the Environmental Testing Reserve Fund to Real Property Tax Service Budget Code A 1355 470**
- (b) Details: **To pay for Environmental Site Assessments for Chester parcel 104.10-4-5 located at 10 Pine Street and Queensbury parcel 302.8-1-2 located at 275 Bay Road.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **From A 893.00 to A 1355 470 \$20,397.00**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS