

Real Property Tax Services

AGENDA

May 22, 2017

Committee Members: Brock, Braymer, Merlino, Strough, Dickinson, McDevitt, Leggett, Simpson & Vanselow

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business
 1. Request to... Delete taxes on Bolton parcel 123.00-2-36
Rationale: Property was sold to Kenneth Baker after the Board approval.
 2. Request to... Approve the chargebacks
Rationale: Accounting records for the Treasurer's Office
 2. Request to... Fill a vacant position
Rationale: Notice of Intent
- IV. Referral/Pending Items
 - 1.
 2. ...
 3. ...
- V. Information for Discussion/Review
 - 1.
 - 2.
 - 3.
 - 4.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VI. Motion to adjourn

Attachments:

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Real Property Tx Services

DATE: May 22, 2017

- (a) Purpose of Request: **Delete outstanding taxes on Bolton parcel 123.00-2-36**
- (b) Details: **Outstanding amount \$3,471.33**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Treasurer
1340 STATE ROUTE 9
LAKE GEORGE, NY 12845

Parcel Status Report
As Of 5/10/2017

Baker Kevin E
Baker Bonnie
145 Alderbrook Rd
Bolton Landing, NY 12814

Prior ID: 55.-1-11.3

Town of: Bolton
Swis: 522000; 123.00-2-36
Assessment: \$89,500.00
Property Class: 270 - Mfg housing
School District: 522001 - Bolton Csd

Location: 145 Alderbrook Rd

Acreage: 6.53
Frontage: 0.00
Depth: 0.00
Exemptions:

Known parcel history...

Bill Type	Base Tax	Interest	Penalty	Total Due	Total Paid	Date Paid	Status
2017 County/Town	\$976.11	\$39.04	\$0.00	\$1,015.15	\$0.00		Delinquent
2016 County/Town	\$950.38	\$152.06	\$0.00	\$1,102.44	\$0.00		Delinquent
2015 County/Town	\$939.23	\$46.96	\$0.00	\$0.00	\$986.19	12/31/2016	Paid
2014 County/Town	\$759.60	\$129.13	\$0.00	\$0.00	\$888.73	12/31/2016	Paid
2013 County/Town	\$654.84	\$340.52	\$0.00	\$995.36	\$0.00		Delinquent
2012 County/Town	\$890.00	\$339.69	\$0.00	\$1,229.69	\$0.00		Delinquent
2011 County/Town	\$500.19	\$55.02	\$0.00	\$0.00	\$555.21	12/16/2011	Paid
2010 County/Town	\$473.73	\$108.96	\$0.00	\$0.00	\$582.69	12/16/2011	Paid
2009 County/Town	\$346.37	\$101.30	\$0.00	\$0.00	\$447.67	7/15/2009	Paid
2008 County/Town	\$390.73	\$31.26	\$0.00	\$0.00	\$421.99	9/30/2008	Paid
2007 County/Town	\$304.92	\$166.75	\$0.00	\$0.00	\$471.67	7/15/2009	Paid
2006 County/Town	\$342.51	\$190.39	\$0.00	\$0.00	\$532.90	7/15/2009	Paid
2005 County/Town	\$157.77	\$0.00	\$0.00	\$0.00	\$157.77	1/27/2005	Paid
Parcel totals as of 5/10/2017	\$7,686.38	\$1,701.08	\$0.00	\$4,342.64	\$5,044.82		

Total to be deleted: \$ 3,471.33

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

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Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Real Property Tx Services

DATE: May 22, 2017

- (a) Purpose of Request: **Approve the attached list of Chargebacks / Refunds**
- (b) Details: **Court ordered**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: **Real Property Tax Services**

Payroll Dept. No: **14**

Title of Position: **Senior Real Property Clerk**

Base Salary of Position: **\$33,189.00**

Grade: **8**

Filling at Step # (If Known):

Request to Backfill Due to Promotion: Yes No

Budget code and title: **A 1355 110**

Union Non-Union

This position is vacated due to: Retirement Resignation Termination Promotion Other

Employee No.: **12403**

Is this position mandated? Yes No

Is the position reimbursable? Yes No

Source of reimbursement: Federal

% State

% Other

%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other **Testing in June**

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. *AS 5-18-17*

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.

The Administrator objects to the filling of the vacancy.

Administrator Signature _____ Date _____

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.

The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature _____ Date _____

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee _____

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy.

In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature _____ Date _____