

**Remaining 2013 meeting dates: (4th Wednesday)
October 23, 2013**

9:00 a.m.

Warren County Board of Supervisors Board Room
2nd Floor of Municipal Center

Directions:

From the south: I-87 Exit 20 – take a right at the light – left at light - Enter at main entrance (by the flagpole), take elevator to the 2nd floor.

From the north: I-87 Exit 20 – take a left – across Route 9 - Enter at main entrance (by the flagpole), take elevator to the 2nd floor.

Present: Kelly Barker, Amy Baulsir, Scott Combs, Joanne Conley, Lloyd Cote, Amy Drexel, Dan Durkee, Jamie Grubb, Brian LaFlure, Richard Leach, Sandy LeBarron, Jim Lieberum, Ann Marie Mason, James Schrammel, Michael Shaw, Warren Snyder, Laura Stebbins, Debbie Toolan, Michael Webster, Rob York
Present 20.

Dan Durkee called the meeting to order at 9:07am. Introductions were made.

Dan presented a new voluntary program in the works; Registry for People with Special Needs. Although Office for the Aging has a similar form in existence, it is a system that is paid for with a per user fee. It is not really utilized enough to be effective.

A rough draft form was displayed; the group reviewed and discussed the form and possible updates. Some of the suggested changes are as follows:

- Addition of a disclaimer stating completion of form does not ensure assistance
- A review of the birth date is suggested as the format appears to be backwards
- Phone numbers may need to be a required piece and necessary for a 'reverse 911'
- "Electrical" suggested as being listed as "Medical Devices"
- Larger font option
- Under Evacuation process: if family/friend suggested, then a drop down would appear under that category
- Additional category under pets
- Addition of filters which would narrow down searches; possible search by region/fire district
- Area codes should be required as some cell phones are out of area
- Mailing address should be required rather than optional
- Addition of an 'other' section for any additional information the 'patient' may consider pertinent

This form was created with the idea it would be updated annually. Other ideas such as marketing and brochures were discussed.

Dan said it was discussed that possibly Public Health staff could be trained as a registration assistance resource.

Dan then reviewed the administrative piece of the program. Discussion ensued regarding the annual 'renewal' process. Information can be exported from EXCEL. The hope is to have this form refined this summer and ready to be used for the Fall.

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Agency Updates

Mike Shaw Department of Health; No updates

Jamie Schrammel Hazmat/WMD Coordinator
Warren County consortium for hazmat to update equipment since the State will no longer support.
Response equipment needs to be updated
Mutual Aid/Hazmat meeting will be held on Monday, July 29, 2013.

Sandy LeBarron No update

Rob York Disaster and Mental Health coordinated with Laura Saffer and Glens Falls Hospital crisis team for training efforts to add new people to their support team.

Amy Baulsir No update

Ann Marie Mason There will be an Invitational Track meet on 9/21/13 with 5-6 thousand people expected. The event will be held the same weekend as the balloon festival. They will need assistance with traffic flow locally and on the Northway. There will be another event in November with approximately 3 thousand people.

Laura Stebbins See Attachment (page 4 of minutes)

Kelly Barker No Update

Jamie Grubb Working with Statewide network trying to form a list of people willing to work/help in the event of a disaster

Warren Snyder National Weather Services has a major mechanical failure with Albany radar they are hoping to resolve by August. Information being supplied by local equipment and the results have been adequate. There has been more rain in some areas in the last 6 weeks than there was all year. Some area experienced flooding locally. Still some Storm sensitive areas; So. Herkimer and Fulton some of the worst. October 22 will be a major conference in Albany for weather related training

Tourism No Update

Lloyd Cote Westmount still up for sale. Fall evacuation drill and Queensbury Fire will be end of September

Jim Lieberum Reviewed beaver dams and recent storm/rain activity. Johnsbury experienced 6" of rain in less than 3 hours. Trying to get the population to understand that not everything can be predicted. A new generator was put in place at the Bolton school which is an evacuation site. A generator was installed in Lake George to back up the water supply to Diamond Point. Amy and Jim drove around to assess the beaver dams, no way to tell how many there are or what condition they are all in. Just because there is a beaver dam, doesn't necessarily mean it's a bad thing.

Brian LaFlure Their office has been very busy with storms and fire rescues. He is very proud of the staff. There was a lot of damage in a short period of time in the Johnsbury storm. FEMA has declared Warren County as eligible for monies to repair/rebuild. The rain/rescue team divers originated in Lake George and Horicon was running short on manpower. More people have been trained and 15-18 divers are now available. Grant monies were used for additional equipment. There were 5 responses in the past week. Right now Warren/Washington and Essex Counties are covered. Budget time is coming up.

Amy Drexel Working on Tri-County CART plan. 5 years in the works approved by 5 counties. Ag-Mkts had grant monies and reached out to Tri County – they participated in the exercise. Had a vender from Alabama present workshop; nice assortment of Veterinarians, Animal Control and Public Health and Department of Health. Learned a lot now they have a long list to modify plan. Communication Trailer from grant money coming along well; can be used for drill for CART membership. Reviewing emergency action plans and updating. 1st quarter, met with schools at tabletop held in Lake George. Discussion regarding

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EPLAN and Federal Funding decrease. Suggested notification of 'updates/status changes' in EPLAN would be helpful.

Sheriff Department No Updates

Dr. Leach Discussion about a new SIRS related virus circulating in Middle East, Europe and Africa. Not highly contagious. Also new strain of Avian Flu in China circulating with a fairly high mortality rate. Though not displaying major contagion symptoms. Both hopefully not a concern

Dan Durkee June 13 had a disaster drill with Laura Saffer. Things went well; Sheriff's department participated with no prior notice. Made some changes to Chempack as a result. Sheriff's department asked for some changes and they have been made. Public Health is gearing up for Flu Season and keeping a watch on the trends.

Next meeting October 23, 2013

Meeting adjourned: 10:25am

Minutes by: Debbie Toolan for Angela Meade

**WARREN COUNTY EMERGENCY RESPONSE COMMITTEE
GLENS FALLS HOSPITAL**

July 2013 Report

Exercises/Tabletop sessions

- Explosion exercise in April and the Boston tragedy resulted in the development of a tabletop focused on MCI mass transfusions for the Laboratory & ECC. Outcome included a comprehensive policy, development of job action sheets for Blood Bank Unit Leader and Transfusion Unit Leader, and staff education. Functional exercise pending.
- Double H intruder/shooter tabletop 9/24 at 7pm and full scale exercise 10/9 at 4pm
- Chempack exercise 6/13 as follow up to the revisions to the Chempack color coding and training with WCSD
- June 12th tabletop scenario was a flooding event provided by Warren Snyder & Laura Stebbins. Information from the tabletop included in the response to actual regional flooding and severe weather events in July regarding 96- hour resources. NYSDOH provided continual updates and reports to hospitals. WCOES provided local weather updates.
- July tabletop included off campus sites with Renal scenario. Lesson learned included increased preparedness training for renal staff and the capability for shut down of HVAC systems at off campus sites with external chemical release.
- Off campus exercises in progress
- Hospital Point Of Dispensing scheduled 9/26. Prepare for flu season!

Please let Laura know of any other exercises planned in the community, as GFH would like to participate.

Please note the tabletop date changes to the 3rd Wednesday of each month.

Education

- Four GFH representatives attended the DOH Train the Trainer Disaster Mental Health 2 day program to increase the number of DMH team members for the hospital and the county. GFH representative also received certification for a Crisis Response training program specific to children. GFH plans to provide a training program in the Fall and include the pediatric component. GFH will be working with the County Team to increase our numbers.
- Provider Partnership in Preparedness meeting 8/15 at 7:30am focusing on potential autumn emergency events.

2013-2014 Deliverables

- Education
- Plans (Continuity of Operations/COOP)
- Burn care
- Disaster Mental Health