

**Remaining 2013 meeting dates: (4th Wednesday)  
July 24, 2013, October 23, 2013**

9:00 a.m.

Warren County Board of Supervisors Board Room  
2<sup>nd</sup> Floor of Municipal Center

**Directions:**

From the south: I-87 Exit 20 – take a right at the light – left at light - Enter at main entrance (by the flagpole), take elevator to the 2<sup>nd</sup> floor.

From the north: I-87 Exit 20 – take a left – across Route 9 - Enter at main entrance (by the flagpole), take elevator to the 2<sup>nd</sup> floor.

**Present:** Amy Baulsir, Joanne Conley, Kim Cook, Lee Corsones, Lloyd Cote, Amy Drexel, Dan Durkee, Jamie Grubb, Bruce Hersey, Ginelle Jones, Brian LaFlure, Dan Larson, Richard Leach, Sandy LeBarron, Angela Meade, David Mousaw, Cheryl Murphy, Laura Saffer, James Seeley, Michael Shaw, Warren Snyder, Laura Stebbins, Gary Tuthill, Bud York, Rob York **Present 25.**

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Dan Durkee called the meeting to order at 9:00am. Introductions were made.

Laura Stebbins, Emergency Preparedness Coordinator at the Glens Falls Hospital presented a PowerPoint presentation on the Patient Influx Exercise (Painex) that took place on April 21, 2013 at the Queensbury School.

The scenario included:

- Intentional explosion
  - potential shooter
  
- Mass casualty incident (MCI)
  - Pediatric and adult victims
  
- Surge influx of patients at Glens Falls Hospital
- Bomb threat at Glens Falls Hospital

Laura reviewed the various roles of each of the 11 partnering agencies which included approximately 64 emergency responders, 58 victims and 5 pediatric mannequins, 15+ support staff and 100+ hospital staff. She thanked, complimented and praised all those involved in the participation and job roles assigned to them. She reported another large scale exercise would be held in the fall for Double H Camp.

General discussion ensued about issues encountered with command posts, media, volunteer response via ServNY, available manpower for set-up, and the swapping out of personnel. Suggestions for future remediation were presented.

Dan Durkee thanked Laura for the amazing amount of work she did in organizing a drill of this size.

**Agency Updates**

- Mike Shaw, Public Health Engineer II, NYSDOH District Office:
  1. Presented a handout of Post-Sandy (2012) Response Activities including Web-site postings. An electronic copy is attached to the minutes and on file with the minutes.
  
- Amy Baulsir, Washington County BT Coordinator:
  1. Reported the Certified Home Health Agency is being sold and 20 county nurses will become employed by the new owner. Hospice will transition in June leaving Public Health with eight nurses.
  2. An Active Shooter drill will be held on May 1.
  
- Bruce Hersey, Coordinating Chaplain, Adirondack Emergency Community Chaplains (AECC):
  1. Things are stabilized in the region, and they are moving ahead with Plans.

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- Cheryl Murphy, Regional Response Manager, American Red Cross:
  1. An ARC Emergency Response vehicle was in Boston today to attend the funeral for the MIT police officer who died in the marathon bombing.
  2. Business on-going as usual
  3. If anyone would like to have any training, please contact the office.
- Sandy LeBarron, Environmental Control Manager, Finch Paper:
  1. Annual training for Hazmat team has been completed.
- Lloyd Cote, Administrator, Westmount Health Facility:
  1. Three weeks ago started as the new administrator.
  2. In response to 4/21/13 drill discussion, Lloyd said he would update the roles in the NYSDOH Communication Directory and notify the right people.
- Laura Stebbins, Director of Emergency Preparedness, Glens Falls Hospital (GFH):
  1. The May 8<sup>th</sup> tabletop has been cancelled because Glens Falls Hospital and Mental Health staff will participate in Mental Health Response training in Lake Placid.
  2. The next tabletop will be June 12<sup>th</sup>.
- Jamie Grubb, Chaplain, HESED Hope Ministries:
  1. Is new to the committee and in charge of Chaplain Response.
- Joanne Conley, Assistant Tourism Coordinator, Warren County:
  1. In light of the damage done to the Jersey shore, there has been an increase in inquiries about vacationing in Warren County and some businesses have noticed earlier bookings. Everyone is hoping for a very good summer.
- Warren Snyder, National Weather Service:
  1. This has been a gentle flood season.
  2. 5/2/13 – 7pm - Skywarn at Warren County Training Room. Register on website @ [www.weather.gov/aly](http://www.weather.gov/aly).
  3. 5/9/13 – noon - TV net meetings
  4. 6/6/13 – 10am – emergency managers meeting
  5. On Website under Awareness Weeks:
    - April 28 - May 4            Severe Weather
    - May 18 - May 24        Safe Boating
    - May 24                    Heat Awareness Day
    - May 26 – June 1        National Hurricane Preparation
    - June 23 – June 29      National Lightning Safety
- James Seeley, Executive Director, Cornell Cooperative Extension Education Center:
  1. OES met with Cornell Coop Ext about the County Emergency Management Plan, other Plans and Resources.
- Amy Drexel, Emergency Services Coordinator, OES:
  1. Has been meeting with Agriculture & Market for the past few months on the Tri-County Cart Plan.
  2. Participated in Lake George School Active Shooter tabletop and Municipal Center Lockdown drill.
  3. The County Emergency Management Plan (CEMP) has been completed. This is a "controlled" document and is currently being distributed accordingly.
  4. OES is already making changes to the CEMP for 2014 by adding a Resource Annex.
- Bud York, Sheriff, Warren County:
  1. Sheriff York spoke with Washington County Sheriff about the possibility of doing a joint county drill in the future.
  2. He remarked how very beneficial it is to work as a team, noting that the EPR Committee is an excellent forum for accomplishing this.

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- Amy Drexel, Local Emergency Planning Committee (LEPC) Update:
  1. As a review, Amy reported the LEPC merged with the EPR a few years ago. She said LEPC deals with the “nasty” chemicals in the county. From the initial Warren County Hazardous Materials report five chemicals have been added:
    1. Amorphous Silica 7631869
    2. Tinopal SFP 41098560
    3. Antifreeze
    4. Hydraulic Oil
    5. Hydroxyethyl Starch 9005270;
  - Two chemicals have been removed:
    1. Groundwood Test Solution
    2. Sulfur Dioxide (anhydrous) 7446095

She noted 7 vendors are missing from the report. A copy of the report is on file with the minutes.

- Dan Durkee, Public Health Emergency Preparedness Coordinator:
  1. Warren County Public Health, OES and IT are getting closer to completing an on-line Special Needs Registry.
  2. WCPH revamped, completed and submitted to NYSDOH the Strategic National Stockpile/Medical Countermeasure (SNS/MCM) Plan. The MCM Plan covers how to distribute mass quantities of supplies, meds, etc. and establishing Points of Distribution (PODS) in the case of an event. The original POD sites were selected geographically; one big change to the MCM Plan was moving a Primary POD site from Hague to Chestertown where there is more population. Three of the five primary PODS are in the southern end of the county where 70% of the population resides.

Dan reminded everyone that the remaining 2013 meeting dates are on the agenda, and included on page one of the minutes.

There being no further business, the meeting adjourned at 10:30 a.m.

Respectfully submitted,  
Angela M. Meade