



NOTICE OF VACANCY

Accounting Technician

Queensbury Union Free School District is recruiting for an Accounting Technician. Full-time, 12 month position. Starting salary \$47,000 plus excellent employee benefits and NYS retirement.

Position will be filled based on Civil Service requirements. A provisional appointment will be made with examination to be held at a later date. Candidates must meet civil service requirements for appointment following establishment of eligible list.

Minimum Qualifications:

A. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a bachelor's degree or higher in business administration, accounting or related field and one year of full time paid experience in financial auditing, or full charge bookkeeping experience, which is defined as experience which must have involved the accumulation of financial and statistical data into general and subsidiary ledgers and journals and the compilation of this material into financial reports and studies; OR

B. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an associate's degree in business administration, accounting or related field and three years of full time, paid experience in financial auditing, or full charge bookkeeping experience, which is defined as experience which must have involved the accumulation of financial and statistical data into general and subsidiary ledgers and journals and the compilation of this material into financial reports and studies; OR

C. An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

Warren County is an EOE/AA Employer
Applications are being accepted until 11/19/18

See full job description at www.queensburyschool.org.
Apply at www.olasjobs.org/capital or contact Human Resources 518-824-5614.