

## NOTICE OF VACANCY

### Library Assistant- Part Time

**\$18.51 per hour- 19 hours per week  
Nights/weekend availability**

**Crandall Library** is seeking an enthusiastic and tech savvy individual to fill a Part Time Library Assistant position (**BA Degree required**) to provide technology training and reference services to library patrons.

Must be customer service oriented with excellent technology and training skills. Attention to detail and the ability to follow procedures consistently are necessary. The work involves performance of paraprofessional librarian or specialized non-librarian duties. Position requires aptitude to operate independently within prescribed responsibilities. The work is performed under the general supervision of a Librarian.

Position will be filled based on Civil Service requirements. A provisional appointment will be made with examination to be held at a later date. Candidate must meet civil service requirements for appointment following establishment of eligible list.

**Minimum Qualifications:** Bachelor's degree from a regionally accredited college or university or one recognized by the New York State Education Department as following acceptable educational practices.

**Mail or e-mail application, resume, and three professional references to:**

Crandall Public Library  
Head of Innovation and Patron Experience  
251 Glen St., Glens Falls, NY 12801  
(518) 792-6508  
[gforshey@sals.edu](mailto:gforshey@sals.edu)

**Applications must be received by October 20, 2017**

Applications may be obtained from [www.warrencountyny.gov/civilservice/app.pdf](http://www.warrencountyny.gov/civilservice/app.pdf)