

Warren County Department of Civil Service Administration
1340 State Route 9 Lake George, New York 12845
Phone: (518) 761-6440 Fax: (518) 761-6509
www.warrencountyny.gov/civilservice

APPLICATION FOR VETERANS CREDITS

Exam Title: _____ **Exam Number:** _____
Full Name: _____ **Social Security Number:** _____
Mailing Address: _____

Veterans Credits Claimed: (Check one)

Wartime Veteran

Applicants for Wartime Veteran's Credits must complete this form for each examination and provide a copy of their DD-214 separation papers within 30 days after exam date. Application for Veteran's Credits form must be completed for each examination. DD-214 separation papers establishes proof the veteran:

- Served on active duty in wartime, as defined in §85 of the State Civil Service Law (see back), and
- Was honorably discharged or released under honorable circumstances from such services.

Disabled Wartime Veteran

In addition to the proof above, applicants for Disabled Wartime Veteran's Credits must also submit a "Veteran's Disability Records Release" form, to a Veteran's Affairs office or Warren County Veterans Services to show that they have a war-incurred disability of at least 10% which is certified to be in existence at the time of application for additional credits. This form should be forwarded in sufficient time so that Warren County Civil Service will receive verification of the disability within 30 days after exam date.

Active Duty Military

Wartime Veteran's Credits will be applied after you are discharged and provide your DD-214.

Date of Enlistment or Induction: _____
Dates of Active Service: _____ From: _____ To: _____

Were you discharged under honorable conditions? Yes ___ No ___

Have you ever been appointed through the use of Veteran's Credits to any position in the State Civil Service or any City or Civil Division of New York State? Yes ___ No ___
If Yes, when and where _____

Note: If you used your veteran's credit for permanent appointment or promotion in New York State or its civil divisions, you may not claim them again.

I HEREBY CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF

Veteran's Signature: _____ Date: _____

THE USE OF VETERAN'S CREDITS

New York State Civil Service Law allows additional credits in examinations to successful candidates who have filed for and established their status as wartime veterans or disabled wartime veterans. These credits are granted at the time of establishment of the eligible list on the following basis:

	Open-Competitive Exams	Promotional Exams
Wartime Veteran	5 points	2.5 points
Disabled Wartime Veteran	10 points	5.0 points

Candidates may use their wartime veteran's or disabled wartime veteran's credits to gain appointment only once in the civil service of the State or of any City or Civil Division thereof.

The mere application for wartime veteran's credits does not obligate an applicant to use such credits. Candidates who pass the examination will be notified of their standing on the eligible list with or without these additional credits. At the time of appointment eligible candidates will be asked to sign forms using or relinquishing these additional credits.

DEFINITION OF TIME OF WAR

(As defined by Section 85 of Civil Service Law)

All service in the United States armed forces during:

World War I	April 6, 1917 - November 11, 1918
World War II	December 7, 1941 - December 31, 1946
Korean Conflict	June 27, 1950 - January 31, 1955
Vietnam Conflict	February 28, 1961 - May 7, 1975
Persian Gulf Conflict	August 2, 1990 - the date upon which such hostilities end

Service for which a veteran received the armed forces expeditionary medal, the Navy expeditionary medal, or the Marine Corps expeditionary medal for:

Hostilities in Lebanon	June 1, 1983 - December 1, 1987
Hostilities in Grenada	October 23, 1983 - November 21, 1983
Hostilities in Panama	December 20, 1989 - January 31, 1990